

BYLAWS of the DuBois Area Republican Committee

ARTICLE I - Title and Purpose

SECTION 1

The name of the organization is the **DuBois Area Republican Committee**.

SECTION 2

The purposes are:

- a. to promote the principles of Republicanism;
- b. to strive for Republican success in National, State and Local elections;
- c. to work for civic betterment of the community; and
- d. to provide better representation of the DuBois Area's interest in local, state, and national elections—the DuBois Area shall consist of precincts located in the City of DuBois, the townships of Bloom, Brady, Huston, Sandy, and Union, as well as Troutville Borough, and those portions of Falls Creek Borough that are located in Clearfield County

ARTICLE II - Membership

SECTION 1

A member in good standing is defined as:

1. Those persons who believe in and will support the ideals and principles of Republicanism and who reside in the DuBois Area School District defined in (d) above upon payment of dues in accordance with Article III
2. Attends 3 meetings in a twelve month period
3. Has no disciplinary actions by the group

SECTION 2

In addition to the criteria set forth in Article II, Section 1 above, any and all Republican officials elected to serve within the operational boundaries of the committee, -and the Chairman of the Clearfield County Republican Committee may become members upon payment of dues in compliance with Article III.

SECTION 3

Only members who are registered Republicans in the Du Bois Area as defined in Article 1, Section 2 (d) above are eligible to hold office on the Committee. No person may become or remain a member of this committee who is determined by this committee to be a member of any group or participate in any activity contrary to the goals of the committee.

ARTICLE III - Dues

SECTION 1

Annual membership dues are \$10.00 per person, payable by November 30 of each year.

SECTION 2

Dues are payable upon receipt of membership application. Privileges of membership accrue 15 days after payment is received.

ARTICLE IV - Officers

SECTION 1

The officers are **president, vice president, secretary** and **treasurer**. These officers, in addition to the Clearfield County Republican Committee Chairman shall comprise the Executive Committee.

SECTION 2

Officers are elected at the Annual Meeting for a two year term.

SECTION 3

Officers are to perform their duties in accordance with Roberts Rules of Order

SECTION 4

Vacancies in the office of President are filled as provided in Article V.

SECTION 5

Vacancies in the offices of vice president, secretary and treasurer are filled as provided in Article VI.

ARTICLE V - Duties of Officers

SECTION 1

The president:

- a. presides at all meetings and conducts them in accordance with Roberts Rules of Order

SECTION 2

In the absence of the President, the Vice-President assumes the duties of the President. In the event of a vacancy occurring in the office of President, the Vice-President assumes the duties of the President until the next annual meeting. In the absence of both the President and Vice-President from a meeting, the Secretary or Treasurer, in that order, shall preside.

SECTION 3

The secretary:

- a. keeps minutes of all meetings and makes them available to members upon request;
- b. sends notice of time and place of all meetings;
- c. conducts the general correspondence of the organization;
- d. keeps an accurate list of names and addresses and email addresses of members; and
- e. sends notices in December to all members who have not paid dues.

The retiring secretary delivers all appropriate records to the newly elected secretary within one month after the election.

SECTION 4

The treasurer:

- a. receives, deposits and disburses all funds;
- b. reports the financial standing at each meeting and makes a full report at the annual meeting;
- c. keeps an itemized account of all receipts and disbursements;
- d. collects all dues; and
- E. files financial reports as required by law.

The retiring treasurer within one month after the election delivers to the newly elected treasurer all appropriate records. The Executive Committee shall conduct an audit of financial records of the Committee at that time.

ARTICLE VI - Elections

SECTION 1

The president, vice president, secretary and treasurer are to be elected biennially. The terms of office shall begin at the first regular meeting in the calendar year.

SECTION 2

The President shall, at the September meeting, appoint five members of the Committee to serve on the Nominations Committee.

SECTION 3

The Nomination Committee shall prepare a slate of candidates for the officer positions of the Committee and present it at the October meeting of the Committee

SECTION 4

- a. All elections shall be conducted by secret ballot if there is more than one candidate for a position
- b. Additional nominations requiring a second may be made from the floor
- c. All dues-paying persons entitled to vote at meetings of the DuBois Area Republican Committee shall have the right to substitute, by proxy, any registered Republican elector from the DuBois Area Republican Committee. Such proxies shall be in writing, signed by the member appointing the proxy, and witnessed. No person may act as proxy for more than two other members and all proxies shall conform to this Rule. All proxies, to be effective, must be delivered to the President prior to the commencement of the meeting for which it has been issued.

SECTION 5

The president shall appoint three tellers to collect and tally votes.

SECTION 6

Elections are carried out by members voting in person during the regular meetings, or by following approved proxy and absentee ballot guidelines in section 4 c.

SECTION 7

Each person who votes shall have been a member at least 15 days prior to the election. Voters shall be verified by the tellers from the official membership list.

SECTION 8

All dues paying persons entitled to vote at meetings of the DuBois Area Republican Committee shall have the right to substitute, by proxy, any registered Republican elector from the DuBois Area Republican Committee. Such proxies shall be in writing, signed by the member appointing the proxy, and witnessed. No person may act as proxy for more than two other members and all proxies shall conform to this Rule. All proxies, to be effective, must be delivered to the President and approved prior to the commencement of the meeting for which it has been issued.

SECTION 9

A plurality vote of those members present and entitled to vote shall constitute an election. The nominee receiving the highest number of votes for each office shall be declared as elected. In case of a tie in any office, the election shall be decided by runoff. A tie occurring after runoff shall be decided by lot.

SECTION 10

After an election is declared, ballots shall be destroyed.

SECTION 11

A member missing three consecutive meetings without approval shall be disqualified from membership. The President is responsible approving absences

SECTION 12

In case of a vacancy occurring in any office, the Executive Committee shall appoint an eligible member to fill the unexpired term of such office.

ARTICLE VII – Meetings

SECTION 1

At the October and November meetings, members can make nominations for the offices of: President, Vice President, Secretary, and Treasurer. These offices will be open every two years. The election will take place at the November meeting. In the event of inclement weather cancelling a meeting the process will move to the next month as needed.

SECTION 2:

Only members in good standing can vote and make nominations. All nominees must be members who reside in the DuBois Area as defined in Article 1 Section 2d. All nominees need to let the Executive Board (Current Officers) know if they accept or reject their nomination two weeks after the second nomination meeting by: word of mouth, phone call, letter, or email. If no response is received that will be considered as

not accepting response. The President will then instruct the secretary to make a ballot to be sent out prior to the voting meeting.

SECTION 3:

When needed, if there are two or more candidates for an office, a ballot will be necessary for those offices and the president will appoint a three person committee to count the ballots. If there is no competition for an office, or the entire slate of offices a motion from the floor and needs to be seconded and then a vote.

SECTION 4:

In case of a vacancy occurring in any office, the Executive Committee shall appoint an eligible member to fill the unexpired term of such office.

ARTICLE VIII - Standing Committees

SECTION 1

The President shall appoint of the following committees and committee chairs:

Finance and Budget Committee
Publicity Committee
Elections Committee
Ad hoc committees as necessary

ARTICLE IX – Quorum

At least eight members present at a regular, special or annual meeting, one of whom will be an officer, shall constitute a quorum.

ARTICLE X - Fiscal Year

The fiscal year is the calendar year.

ARTICLE XI - Parliamentary Authority

All meetings shall be conducted following Roberts Rules of Order (revised).

ARTICLE XII - Amendments

SECTION 1

In order for these Bylaws to be amended, proposed amendments must be presented for review at any regular or special meeting, and said proposals voted on at the next regular or special meeting and approved by two-thirds vote of the members in good standing present. All meetings must be held in accordance with Article VII.

(Adopted by the membership on October 4, 2011)

(Officers changed from one to two year term- 3/5/13)ag

(Quorum changed from 10 to eight – 3/5/13)ag

(Section VII changes 3.2.15)

Revised 11-8-17